

WEDDING REQUEST FORM

Fill out the entire form and return to the church office to reserve a wedding. You should consult with the Pastor regarding dates prior to submitting the form.

WEDDING FEE (See the *Wedding Planning Guide* for more information)

Members:	\$300
Non-Members	\$1500
Non-Members wedding not at church	\$500

A \$200 non-refundable deposit is required to reserve your wedding date. This deposit will be applied to your total wedding fee. Please return this form with the deposit, check made out to "First English Lutheran Church."

AGREEMENT

Enclosed is our deposit of \$200. We agree to pay the remainder of the fee 30 days prior to the wedding.

We have read the "Wedding Planning Guide." We agree to abide by all other policies in the booklet.

It is also understood that the building will be used with dignity and respect, in accordance with its character as a place of worship.

We are aware of the policy prohibiting the use of alcohol on church premises.

Date: _____ Signed: _____



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WEDDING INFORMATION

Wedding DATE

 TIME

 PLACE

Rehearsal DATE

 TIME

Wedding Party Size (approximate):

Number of guests attending (approximate):

Special Requests for Service

Pre-Marital Sessions will be with (list either Pastor Coffey, or if requesting someone else, their name and information)

COUPLE INFORMATION

Provide Information for each person.

Full Name

Current Address

Phone

E-mail

Full Name

Current Address

Phone

E-mail